

Dear Parents

I hope you are all well and staying safe. The school has been very busy preparing for the return on 1st June of children in Nursery, Reception, Y1, Y6 and the Key Worker's children we have had over the past few weeks. As mentioned these are preparations and the government may change the date as we near the time. I understand the final decision whether the school will open will be made by the government on 28thMay.

Even though the majority of the information in this letter applies to only the parents of the children returning I felt it was important to keep all parents informed of arrangements being made.

As part of this work we have contacted all parents by telephone and discussed with you the return of your children and we thank you for an early decision on this matter.

If you do change your mind, in order to make safe arrangements, we ask that you give us one week's notice. This allows us to ensure the safest arrangements possible for all children and staff in school.

The government has produced some advice for parents to read and I enclose the link below.

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>

We have put in place very detailed risk assessments, routines and procedures. There are too many to mention but some of these include

- The school has undergone a very thorough deep clean over the past few weeks and we will continue to do this every night and at regular intervals during the day.
- Children will be limited to their area of the school and adhere to social distancing guidelines.
- Children will stay in the same smaller groups
- Handwashing will take place at regular intervals.

Whilst there is always a risk in everything we do I would like to reassure you that in school we will take every precaution we can to ensure the safety of everyone and we ask for your co-operation in this matter as some of the routines and procedures will also apply to you as parents.

We recognise that early years and primary age children may not always be able to social distance from each other and staff, but we will do our very best and as you can see, we have very good staff children ratios to help us to do this. We have managed to work with our Key Worker children over the past seven weeks with great success.

What will school look like on the 1st June?

All classes have been split into 2 groups and there is a space for all eligible children - up to 15 in each group as recommended by govt. currently the numbers are smaller than this and if we can we will keep the groups as small as we can using all the staff and rooms available and divide the children into groups accordingly.

Please see the table below which outlines how we will keep the children and staff in groups (families), these arrangements will help ensure there will be little or no mixing unless we have staff absence.

Year Group	Room	Staff	Start Time	Access	Finish time
Nursery AM 6 children PM 7 children	Nursery	Miss Askew Mrs Blenkinsop/Mrs Graham Mrs Bennett	AM 8.45-9.00 PM 12.15-12.30	Top gate Nursery entrance	AM 11.30-11.45 PM 3.00-3.15 Nursery Gate
Reception Group A 9 children	Reception	Miss Overfield Miss Briddick	9.00 – 9.10	Bottom gate Reception Class Door	2:50 Playground
Reception Group B 8 children	Y1 class	Mrs Moscardini Mrs Henderson	9.00 -9.10	Bottom Gate Rear entrance	2:55 Playground
Y 1 Group A 4 children	Y2 class	Miss Hodson Miss Walsh	8.45 – 8.55	Bottom gate Rear entrance	3.00 Playground
Y 1 Group B 3 children	Y3 class	Miss Jago Miss Walsh	8.45 – 8.55	Bottom gate Rear entrance	3.05 Playground
Y6 Group A 9 children	Y6 class	Mrs Jones Miss Lowrie	8.45 – 8.55	Bottom gate Year 6 door	3:10 Playground
Y6 Group B 9 chn	Y5 class	Miss Aisbitt Miss Lowrie	8.45 – 8.55	Bottom gate Year 5 Class Door	3:15 Playground
Key Worker children	Main Hall	Mr Cluskey Miss Marshall Miss Kernick	8.00 -9.00	Main Gate Main Entrance	As agreed Main entrance

Before and After School Care

This will only be available to Key Worker children and in exceptional circumstances by agreement with the Headteacher.

Morning routine

We request only one parent/carer who lives with the child, brings their child to school. We are implementing the use of a one-way system on the pavements outside of school and we ask that parents walk on the left-hand side of the road pavement to avoid passing other adults and children. Please drop your child at the gate and keep walking past the entrance. Staff will see your child into school and direct them to the correct door. Parents/carers will not be able to come on the premises although we will discuss an exception to this if the younger children cry and will not leave the adult.

Children will wash their hands on entry into the building at the first opportunity.

COVID-19 symptoms

It is crucial that all children attending school must be in good health and not displaying any symptoms, please ring to advise us if a child we are expecting is unwell and unable to attend in the usual way.

Communication/messages

Staff will not be available at drop off and collection times for passing on messages so please continue to email these to the teacher or phone the main office.

What to Bring

Children need to bring their own water bottle to school with them. This must be taken home every night and cleaned thoroughly. No school water bottles will be available. Suitable clothing for the weather eg coat, sun-cap etc. this will be hung on the back of their chair and kept with the child at all times.

Children do not need to bring a bag in as all equipment personal to them will be provided in school so no one else touches it. Reading etc. will continue online so there will be no need to carry books etc.

All day Suntan cream should be applied by parents to children prior to coming to school as this will not be able to be applied in school. Children will be working outdoors as part of their learning. Please read the updated school policy on the website.

School lunches

Nursery, Reception and Y1 will all have a school lunch.

Our preference is for Y6 children also to have a school lunch to minimise any items being brought in from home as any boxes etc. will need to be cleaned thoroughly on entry to the school. Therefore, Y6 only may bring a packed lunch if required from home but the outside of the container will have to be disinfected on entry into the building and will be stored in the classroom. It is recommended an ice pack is used to keep food fresh and the lunch must meet healthy requirements.

Packed lunches will be eaten within the classroom, unless the weather permits when we can have a picnic! Either way, students will eat, distanced, in their class group.

Free School Meals

Reception Y1 and Y6 will receive their entitlement when attending school.

The voucher scheme will continue for other children.

Uniform

It is expected the children will wear their school uniform except for school shoes, as they are encouraged to wear trainers, to allow for physical activity without the need to store spare shoes or change them.

Children should be able to put on and remove all items of clothing worn including fastening shoelaces if they have them.

It is not expected for parents to purchase any new uniform at this stage if it does not fit and the most similar items to our uniform may be worn under this circumstance eg plain simple t-shirt and dark trousers or jogging bottoms. We still maintain that there should be no expensive items worn, fashion items or accessories etc. are not allowed.

Coats are to be hung on the back of the children's chair and no bags of any kind are allowed thus the cloak rooms will not be used for storage of equipment.

Activities

We will continue to have the same lovely learning activities as we normally have, adapted to the current situation eg no soft furnishings but plenty of other great opportunities. All children will get structured time outdoors, rather than traditional lunch time and playtime breaks to ensure social distancing and safe practices are maintained.

Remote Learning

As the educational offer is for Nursery, Reception, Y1 and Y6 to be in school, this may mean a more limited remote learning opportunity will be provided for those children at home, as their teachers are working full time with children in school. Given the restraints on time we will do our best to provide what we can.

The rest of the year groups will continue in the usual way.

Collecting children

We request only one parent/carer who lives with the child, collects their child from school Nursery children's parents/carers are to use the usual arrangements.

Reception/Year 1 and Year 6 to use the bottom gate for entry onto the premises by continuing to use the one-way pavement system as in the morning drop off.

Parents/Carers to wait in the designated social distancing areas on the yard. Staff will be available to direct you.

Parents/Carers will then exit the school playground via the large gate near to the kitchen and the main gate. This will ensure that parents/carers continue to follow the one way system. Parents/Carers collecting children from different groups may wait on the playground in the designated area until they collect all children.

Home School Agreement

Please find below an addition for parents and children to the Home School Agreement you were given when your child started school. We will assume you agree with it unless we hear otherwise from you. We hope you understand that it has been developed in the interests and safety of everyone. Anyone found not to be following the agreement will trigger a risk assessment being carried out by the school and as mentioned earlier may result in the child not being able to attend school until the issue is resolved.

Please may I take this opportunity again to reassure you that the school has worked very hard to put everything in place ready for the safe return of your children. We have continued to liaise with you throughout this difficult time and to provide support to everyone who needs it. We will continue to be here for each and every one of you so please do just get in touch and we will try our best to help. If you have any questions during the half term break, school is open for Keyworkers Tuesday to Friday and we can answer any queries during this time.

With very best wishes

Mrs Green

COVID-19 Additions to the Home School Agreement

Parents/ Carers

The return of the children to school means that we are creating extended family groups where we all have to trust each other and rely on the whole school community to ensure the safety of everyone.

In order to keep everyone safe both inside and outside of school

We ask that you

- Discuss the children's agreement with your child
- Adhere to social distancing guidelines as advised by the Government at all times both inside and outside of school
- Do not bring a child into school who is unwell
- Are available to contact at all times in case of your child becoming ill
- Only bring one adult who lives with the child to drop off and collect
- Use the one-way system on the pavements as suggested and not stop around the gates blocking access points
- Adhere to the social distancing spaces within the school
- Continue to use email or telephone for communicating with staff
- Are punctual and on time as being late will mean that children from different families are mixing putting children at risk
- Speak to your child about social distancing before they come into school and explain how important it is
- Familiarise your child with the new routines and procedures e.g. different classroom, different class teacher (all children will know and have worked with the adults in their class previously), so they are aware of any changes before coming back to school
- Be patient and smile if the child has a jumper/coat etc. on incorrectly as the children will have done it themselves

Anyone found not adhering to these important safety messages may trigger an individual risk assessment being completed on the child being in school and may result in the child not being able to attend.

Children

We are very much looking forward to seeing everybody back in school again and we know that you will be excited to see everybody too; however, in order to help everybody to stay safe, there are a few things you will need to do:

I will

Tell someone if I feel unwell

Use a tissue to Catch it, Bin it, Kill it

Wash my hands when entering school

Wash my hands before and after I eat my lunch, and every hour during lessons

Bring my own clean, full water bottle to school each day filled with water at home.

Not share equipment with others

Stay in my seat and not move around until the teacher says I can move

Ask permission to go to the toilet and will go with a member of staff.

Do my best to maintain a 2-metre distance from other children and teachers

Be patient when moving around school in order to maintain the 2 metre social distance

Listen carefully to all instructions given to me by an adult and will carry out those instructions when asked to do so

Say if I am worried about anything or I am not certain what to do

Keep my hands and feet to myself and keep all our other class and school rules

Come to school with a smile each day

The staff will discuss all the new routines with you on your first day back and go through this agreement.